

| FOR OFFICIAL USE |              |
|------------------|--------------|
| Received On      |              |
| Checked By       | H/PAE(     ) |
| Approved By      | P/S/E/EM     |

**APPLICATION FOR SPECIAL PARKING LABEL FOR MEMBERS OF  
CCC, CCMC, SCEC, CSC, RC, RN, WEC, YEC, TCMC, ASC, NC, C2E, MAEC & IAEC**

The estimated time needed for you to complete this form is 5 minutes. You will need the following information to fill in the form:

- Vehicle owner's name
- Name of Grassroots Organisation
- Term of Office of Applicant
- Validity of HDB Season Parking

**I) IMPORTANT**

- 1) Please read the Terms & Conditions stated overleaf before completing the form.
- 2) Please call at your Branch bringing the Application Form, Vehicle Log Book/Card, supporting document of workplace(s) and relevant document(s) for verification.

**II) PARTICULARS OF APPLICANT AND VEHICLE**

|                                                         |        |                                                       |                                              |
|---------------------------------------------------------|--------|-------------------------------------------------------|----------------------------------------------|
| Name of Applicant                                       | IC No. | Contact No.                                           | Residential Address                          |
| Name of Grassroots Organisation<br>(CCC, CCMC, RC, etc) |        |                                                       | Post Held (Secretary, Committee Member, etc) |
| Vehicle No.                                             | IU No. | Type of Vehicle<br>*Car/Motorcycle/Lorry/Van          |                                              |
| Owner of Vehicle                                        |        | Validity of HDB Season Parking<br>From _____ to _____ |                                              |

**III) DECLARATION BY APPLICANT**

I wish to apply for a special parking label for the purpose of carrying out community work in \_\_\_\_\_ Constituency and agree to abide by all the terms and conditions stated overleaf. I further declare that : -

- \*a) My business/working place is not in an HDB estate.
- \*b) My business/working place is in an HDB estate at Blk \_\_\_\_ # \_\_\_\_\_, \_\_\_\_\_ and I have bought a season parking for my \*car/motorcycle/lorry/van there.
- c) I have a valid driving licence.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**IV) VERIFICATION BY RELEVANT AUTHORITY**

Application is in order.

Term of Office of Applicant : From \_\_\_\_\_ To \_\_\_\_\_

\_\_\_\_\_  
Constituency Director (Stamp)

\_\_\_\_\_  
Signature of Constituency Director

\_\_\_\_\_  
Date

**V) RECOMMENDATION BY ADVISOR TO THE GRASSROOTS ORGANISATION**

Application is recommended.

\_\_\_\_\_  
Name of Advisor

\_\_\_\_\_  
Signature of Advisor

\_\_\_\_\_  
Date

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## TERMS AND CONDITIONS FOR SPECIAL PARKING LABEL

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### 1 Issue of Label

#### 1.1 Eligibility

- i) Only members of CCC, CCMC, SCEC, CSC, RC, RN, WEC, YEC, TCMC, ASC, NC, C2E, MAEC & IAEC are eligible to apply for the special parking label.
- ii) One member is entitled to only one special parking label. The same vehicle cannot be used by another member for special parking label.
- iii) The member must have a valid driving licence.
- iv) The member is required to purchase a residential season parking if he/she is residing in an HDB estate.

#### 1.2 Vehicle Ownership Status

The vehicle must be registered in :-

- i) the name of the applicant; or
- ii) the name of the applicant's spouse if the applicant has no vehicle of his own; or
- iii) company's name provided the applicant submits a letter from his company certifying that the company's vehicle is solely for the applicant's use.
- iv) the applicant is required to update HDB should there be a change in vehicle ownership/change of vehicle within the Term of Office/issuance period of the special parking label.

#### 1.3 Charges

For applicants who are HDB residents or live in HDB flats and who have valid season parking for their HDB residential car park, the special parking label will be issued to them at no charge. The special parking label will be merged with their existing season parking. HDB flat owners/residents must therefore have valid season parking for their residential car park in order to qualify for the special parking label. Applicants who are non-HDB flat residents will have to pay \$22 per month for the special parking label.

#### 1.4 Period

Where the applicant possesses a valid season parking, the expiry date of the special parking label will coincide with the expiry date of the applicant's season parking. In the event that the applicant's term of office is shorter than the expiry date of the season parking, the special parking label will be issued up to the expiry of the term of office.

### 2 Parking Facilities

- 2.1 The special parking label will entitle the holder to park his vehicle while performing community work. The holder will be allowed to park his vehicle from 7.00am to 11.00pm daily, only at HDB car parks with short-term parking within the constituency where he is holding office with the respective grassroots organisation. Label holders are not permitted to park their vehicle in any reserved parking lot.
- 2.2 If the applicant parks his/her vehicle in other car parks outside the constituency where he/she is serving, he/she will be required to pay the short-term parking charges at the prescribed parking rates.

### 3 Withdrawal of Label

The HDB reserves the right to withdraw and/or revoke the label issued without any notice and without the need to assign any reason therefore, in particular where:-

- the information supplied is found to be false;-
- the special parking label holder is found to have misused the special parking label.